

Rural Water District #9
Board of Directors Meeting
Leavenworth County, Kansas
November 18, 2025

The monthly meeting of Rural Water District #9 was held on Tuesday November 18, 2025 at the District office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

MEMBERS PRESENT: Byron McFee, Don Kirby, Kim Buchanan, Jim Armstrong, Cory Criqui, Ernie Rieke

Office Manager Karen Armstrong; Operator Andy Grosko, Louis Funk, engineer with Bartlett & West

MEMBERS ABSENT: Craig Lohman

PUBLIC PRESENT: Brant Daniels, LVRWD9 contractor

Cody Reynolds, observer

Vanessa Reid, out of district observer

Dylan Reynolds, observer

A quorum was established. The meeting was called to order by Don Kirby, Vice Chairman at 1830 hours.

1. Agenda: Items to add/remove prior to agenda approval

- Byron McFee, board member requested a point of discussion

2. Approval of meeting agenda

Kim Buchanan motioned to approve the item to be added to the current agenda. Jim Armstrong seconded. Motion passed 5-0.

3. Approval of minutes of previous meeting-

Tabled until end of meeting

4. Public Opportunity- None

5. Board members items added to agenda

Board member McFee asked if the Sheriff's deputies in attendance at the October meeting were paid. No. Mr. McFee requested an executive session before adjournment. He suggested edits to the October minutes and motioned to approve with edits. No second. Motion failed. Item tabled as previously stated.

Louis Funk; engineer with Bartlett & West

Mr. Funk presented a Change Order for all three Capital Improvement project contractors adopting the Davis Bacon Wage Rate Determination. Kim Buchanan motioned to approve the change order for all three contractors. Jim Armstrong seconded. Motion passed 5-0.

Mr. Funk presented a change order for Rieschick Drilling Company for 3 options for submersible transducers for 4, 5, or 6 wells. Ernie Rieke motioned to approve Change Order #2 in the amount of \$16,233.60 for 6 transducers. Byron McFee seconded. Motion passed 5-0.

Mr. Funk presented Change Order #2 for MCON for end of contract final quantity adjustments. Byron McFee motioned to approve change order #2 with increase of \$6,248.30. Kim Buchanan seconded. Motion passed 5-0.

Mr. Funk presented a final payment application (#3) for M-Con in the amount of \$60,289.10. Byron McFee motioned to approve the application in the amount of \$50,289.10 holding out \$10,000 until "as-build" items are submitted. Kim Buchanan seconded. Motion passed 5-0.

6. Treasurer's Report-

Manager Armstrong reviewed the accounts receivable & profit/loss report.

A motion to approve the Treasurer's report with accounts receivable & profit/loss statement as presented was made by Ernie Rieke, seconded by Kim Buchanan. Motion passed 4-1.

7. Operator's Report- Andy Grosko

- Reviewed the monthly operations spreadsheet.
- Sent pump motor to Nebraska for rebuild for insurance claim.
- Repaired pipe & valve at whole sale building.
- Kris Kline (KRWA) came and tested meter readings for accuracy. Found leak in Suburban pit.
- District patron struck a 6-inch line at 24584 Fairmount Rd. No locates were requested by patron.

8. Manager's Report- Karen Armstrong

- Monthly mileage report for Oct/Nov 2025. Kim Buchanan motioned to approve the mileage report. Seconded by Ernie Rieke. Motion passed 4-0 with Jim Armstrong abstaining.
- Auditors Contract for approval. Board discussion, Mr. McFee motioned to have manager Armstrong get two additional bids from auditing firms using the same scope. Ernie Rieke seconded. Motion passed 5-0.
- Updates on all three capital improvement project contractors.
- Provided a budget comparison

9. Applications for transfer of service

- John Cobb to Beth Knight at 25710 Donahoo Rd, Tonganoxie, Ks
- Rodney Herrs to Ed/Nancy Peel at 20723 Kissinger Rd, Tonganoxie, Ks
- Trey Befort to Jeffrey/Beverly Harvey at 22457 Mitchell Rd, Tonganoxie, Ks
- Brian Plake to Jacob Kouns at 23491 251st Street, McLouth, Ks
- Stephen Foster to Chris/Tiana Hileman at 19702 211th Street, Tonganoxie, Ks

Byron McFee motioned to approve the applications for transfer of service, Ernie Rieke seconded. Motion passed 5-0.

10. New Applications for service

- Invictus Builders at 0000 235th Street Lot 1 Bell Estates Leavenworth, Ks

Kim Buchanan made a motion to approve the new application for service. Ernie Rieke seconded. Motion passed 5-0.

11. Authorization of payment of bills

Kim Buchanan motioned to authorize payment of the current bills; Ernie Rieke seconded. Motion passed 5-0.

Ernie Rieke motioned to approve the 3rd payout for MCON less the \$10,000 as soon as funds are deposited from the state. Byron McFee seconded. Motion passed 5-0.

12. Call for Executive Session

Executive Session start: 1959 hours

Executive Session end: 2014 hours. No action taken.

13. Discussion of October minutes-

Board member McFee requested 4 edits to the minutes, 3 were approved.

Byron McFee motioned to approve the October minutes with the 3 approved edits. Kim Buchanan seconded. Motion passed 3-1 with Cory Criqui and Ernie Rieke abstaining.

14. Adjournment

Motion was made to adjourn meeting by Kim Buchanan. Jim Armstrong seconded. Motion passed 5-0. Meeting adjourned at 2230 hours.

Respectfully submitted

Kim Buchanan, Secretary