

**Rural Water District #9
Board of Directors Meeting
Leavenworth County, KS**

March 15, 2022

The monthly meeting of Rural Water District #9 was held on Tuesday, March 15, 2022, at the District Office. Members attending: Craig Lohman, Karol Lohman, Don Kirby, Jamie Moore, Jim Armstrong, Inge White, Manager Karen Armstrong, Louis Funk.

The meeting was called to order by Chairman C. Lohman at 1848.

1. Minutes

A motion to approve the minutes of the February 15, 2022 meeting was made by Jim Armstrong, seconded by Kirby. Motion passed unanimously.

2. Public Opportunity

None

3. Engineer's Report

Louis Funk of Bartlett & West presented Quality and Quantity comparisons of four test wells and projected pumping tests and production well yields. He also presented a preliminary cost estimate based on test wells drilled. A motion was made by White, seconded by C. Lohman, for Manager Armstrong to contact attorney to jointly prepare counter-offer to Mills proposal. Motion passed unanimously.

4. Treasurer's Report

A Motion to approve the Treasurer's report as presented was made by Moore, seconded by Kirby. Motion passed unanimously.

5. Operator's Report presented by Manager Armstrong

- a. Manager Armstrong presented two scenarios and explained on how she arrived at gallons produced by well.
- b. The disconnect of 3" line on 218th St has been completed.
- c. Well #1 is getting fixed. Well #3 is down and needs to be repaired.

6. Manager's Report

- a. Per Ed Mullins' request, Manager Armstrong completed a comparison of no water usage and billed water consumption for January and February 2022. This will now be tracked on a monthly basis.

- b. Manager Armstrong presented Aged Accounts Receivables.
- c. Manager Armstrong will continue to keep track of customer's on-line payment expiration dates and alert customers accordingly to avoid customers being charged a late fee.
- d. A motion to approve Manager Armstrong's mileage for February/March 2022 was made by White, seconded by K. Lohman. Motion passed unanimously.
- e. Manager Armstrong has corresponded via email with Mark Loughry regarding following up and pursuing ARPA funds. Mr. Loughry does not anticipate allocation of funds for district at this time. Manager Armstrong will continue research and pursue this issue.
- f. Bill Murr and KAWS representative Megan Rush were unable to attend meeting. Manager Armstrong has prepared background information on meter received by Bill Murr. A motion to accept meter installation fee from Bill Murr was made by Moore, seconded by Kirby. Motion passed unanimously.

7. Applications for service - none

8. Applications for transfers

Daniel O'Brien to Lacinda Smith – 21107 Donahoo Lot 3
Ronald Henak to Lance Cannon – 21930 McLouth Rd
Lisa Goans to John Gatti – 5667 Union Rd, McLouth

A motion to approve applications for transfer was made by Moore, seconded by Kirby. Motion passed unanimously.

9. Payment of bills

A motion to authorize payment of bills as presented was made by Moore, seconded by K. Lohman. Motion passed unanimously.

10. Executive Session

A motion to enter Executive Session for 5 minutes was made by K. Lohman, seconded by Kirby. Board members entered into Executive Session at 2010. A motion to extend Executive Session by 10 minutes was made by K. Lohman, seconded by J. Moore. Board continued session. A motion to exit Executive Session at 2020 was made by White, seconded by Kirby. Motions passed unanimously.

Regular Meeting resumed at 2020. Per discussion during Executive Session, a motion for a 2.5% Cost of Living adjustment, effective March 1, 2022 to Manager Armstrong's salary was made by Kirby, seconded by K. Lohman. Motion passed unanimously.

11. Adjourn

A motion to adjourn was made by Kirby, seconded by J. Armstrong. Motion passed unanimously and meeting was adjourned at 2027.

Respectfully Submitted,

Inge White, Secretary