

Rural Water District #9
Board of Directors Meeting
Leavenworth County, Kansas
September 20, 2022

The monthly meeting of Rural Water District #9 was held on Tuesday September 20, 2022 at the District office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

MEMBERS PRESENT: Eric Lowe, Kim Buchanan, Jim Armstrong, Jamie Moore, Don Kirby, Ed Mullins

Manager Karen Armstrong and Operator Wayne Wrosch

MEMBERS ABSENT: Craig Lohman

A quorum was established.

The meeting was called to order by Vice Chairman Don Kirby at 1830 hours.

1. Minutes

A motion was made by Ed Mullins to approve the minutes of the August 16, 2022 regular monthly meeting as well as the minutes from the special meeting held on September 7, 2022. Motion was seconded by Jim Armstrong. Motion passed unanimously.

2. Public Opportunity

None

3. Board Members items to add to the agenda

At the August meeting the Board requested that Manager Karen Armstrong contact other districts to find out if they have a development policy in place and if so, bring samples before the board for review. To date, she had received copies from Jefferson 13 and Johnson County. They will be presented at the October meeting.

4. Treasurer's Report- Karen Armstrong

Manager Armstrong reported that 16 shut off notices had been sent out

A motion to approve the Treasurer's report with accounts receivable and profit/loss statement as presented was made by Jim Armstrong, seconded by Ed Mullins. Motion passed unanimously.

5. Operator's Report- Wayne Wrosch

- a. Wayne presented the August 2022 Water report
- b. Wayne reported the results from recent clean outs and acid treatments on our wells did not perform as anticipated. We have had better results in the past when performing the acid treatments in house using Hydrochloric Acid. After board discussion on this subject a motion was by Jamie Moore to purchase the necessary Hydrochloric Acid for Wayne treat 3 wells. Motion was seconded by Eric Lowe. Motion passed unanimously.

6. Manager's Report- Karen Armstrong

- a. Manager K Armstrong presented a spreadsheet depicting Jan-August breakout of customer charges by minimum usage and water usage amounts.
- b. A motion to approve Manager Armstrong's reimbursement for mileage for August/September 2022 was made by Eric Lowe, seconded by Ed Mullins. Motion passed unanimously.
- c. Manager Armstrong presented a possible response to Greg Ward from attorney Todd Luckman regarding his property on Hatchell Road and potential annexation by the city of Tonganoxie. Motion was made by Ed Mullins to have Todd Luckman send the response to Greg Ward with some wording changes. Motion was seconded by Jim Armstrong. Motion passed unanimously.
- d. Manager Armstrong reported that we had received the final plat for Highland Ranch on 207th and Tonganoxie Road.
- e. Manager Armstrong reported that as of October 11th there will be new standards for lead and copper. These new standards will affect all homes built before 1988. Both Karen and Wayne will be attending a workshop regarding the new standards in Topeka.

- f. Manager Armstrong presented a bid from Daniels Excavating LLC to lower the 10" Suburban water supply line (approximately 100-150 foot section) on US 24-40 Highway in the amount of \$5,500. After a lengthy discussion by board members, a motion was made by Ed Mullins to accept the bid from Daniels Excavating to lower the 10" Suburban supply line. Motion was seconded by Eric Lowe. Motion passed 3 to 2.
- g. Manager Armstrong presented a contract from Bartlett & West Engineering to do the Capital Improvement Plan (CIP) to be signed. The board requested that the contract needs to define the scope of service, establish a table of deliverables and define cost terms.
- h. Louis Funk-engineer, has provided the CIP loan information that was requested by the Board that LVRWD9 intends to utilize. Manager Armstrong presented three options- the USDA, KDHE 20 year and the KDHE 30 year. A motion was made by Jamie Moore to approve the KDHE 30 year loan. Motion was seconded by Eric Lowe. Motion passed unanimously.

7. Application for transfer of service

J&L Custom Homes to Janice & Samuel Breshears 21958 235th St, Tongie
Patricia Strickler to William and Pamela Pray 25236 Donahoo Rd, Tongie
Christopher Goodwin to Duane Brammer 20736 Parallel Rd, Tongie
Lacinda Smith to CL Conus Builders 21107 Donahoo Rd Lot 3, Tongie

A motion to approve applications for transfer of service was made by Ed Mullins, seconded by Jim Armstrong. Motion passed unanimously.

8. Application for new services

Dennis Mills who is building a house as Orison LLC at 211th and Hollingsworth Rd.

A motion was made to approve the new application by Jamie Moore, seconded by Jim Armstrong. Motion passed unanimously.

9. Payment of bills

A motion to authorize payment of bills as presented was made by Jim Armstrong, seconded by Ed Mullins. Motion passed unanimously.

10. Adjournment

A motion to adjourn was made by Jim Armstrong, seconded by Jamie Moore. Motion passed unanimously and the meeting was adjourned at 2016 hours.

Respectfully submitted

Kim Buchanan, Secretary