

**Rural Water District #9**  
**Board of Directors Meeting**  
**Leavenworth County, Kansas**  
**May 16, 2023**

The monthly meeting of Rural Water District #9 was held on Tuesday May 16, 2023 at the District office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

**MEMBERS PRESENT:** Craig Lohman, Kim Buchanan, Jim Armstrong, Don Kirby, Ed Mullins, Erick Lowe, Nicole Davis

Manager Karen Armstrong, Operator Wayne Wrosch

**MEMBERS ABSENT:** None

**PUBLIC PRESENT:** Dorsey Hall, Erik Hertzal, Doug Bell, Michael Graveman, Louis Funk, Todd Luckman, Chad Hess

A quorum was established.

The meeting was called to order by Chairman Craig Lohman at 1830 hours.

**1. Minutes**

A motion was made by Jim Armstrong to approve the minutes of the April 18, 2023 regular monthly meeting. Motion was seconded by Don Kirby. Motion passed unanimously.

**2. Public Opportunity**

**Michael Graveman** approached the board about a parcel of land he owns at 415 N Main Tonganoxie, Kansas to, see if there may be interest in buying the north end of his parcel, basically everything north of our wholesale building to the creek. Board members will discuss this topic in the business portion of the meeting.

**Dorsey Hall**, President and CEO of Community National Bank, **Erik Hertzal**, SVP, Chief Operating Officer of Community National Bank, **Doug Bell**, SVP, Regional Market President of Community National Bank all came to personally address board members after we experienced several account problems over the course of a few months followed by a significant banking error on April 28, 2023.

**Louis Funk**, Engineer with Bartlett & West updated the board on the 235<sup>th</sup> Street Project and potential water line relocation. Attorney Todd Luckman will draft a formal letter of acceptance with a few provisions. Ed Mullins motioned that with the board's consensus, Karen Armstrong is approved to sign the agreement on the board's behalf. The motion was seconded by Jim Armstrong. Motion passed unanimously.

The board also discussed the potential installation of a digester being built on Bill Murr's property at 259<sup>th</sup> and Fairmount Rd. Mr. Murr indicated it is highly likely he will move forward with this project with Vanguard. It is estimated they will use 17 million gallons of water annually. The board asked Louis Funk to review this project and advise what infrastructure may be required by LVRWD9 to support this endeavor.

**Chad Hess** with EMC (Employers Mutual Casualty) Insurance Company reviewed/discussed renewal of our current policy. No changes will be made to our active policy. Renewal approved by board. Mr. Hess alluded to the fact that we are currently in a "hard market" and is forecasting rate increases for the next couple of years.

### **3. Board Members items to add to the agenda**

None

### **4. Treasurer's Report- Karen Armstrong**

Manager Armstrong provided a review of Aged Accounts Receivables.

A motion to approve the Treasurer's report with accounts receivable and profit/loss statement as presented was made by Don Kirby, seconded by Ed Mullins. Motion passed unanimously.

### **5. Operator's Report- Wayne Wrosch**

- a. Wayne presented the April 2023 Water report.
- b. Wayne reported that acid treatments were done on wells #2, #3 and #5 with good results on all.

- c. Wayne had board member Don Kirby report on the status of ordering an impeller for the #1 pump at the booster. Don Kirby reported on the cost of the impeller. A motion was made by Erick Lowe to accept the projected cost and have Don order the new impeller. Motion was seconded by Jim Armstrong. Motion approved unanimously. Don Kirby abstained.
- d. Wayne reported that Suburban Water installed a new Metron meter on our supply line.
- e. Wayne asked for approval to brush hog the area by wells #3 & #5 and install new drain line. Consent given.
- f. Wayne repaired a leak in the road on 227<sup>th</sup> on 5-9-23.

## **6. Manager's Report- Karen Armstrong**

- a. Manager Armstrong asked if the board would be interested in purchasing a second 6-month CD in the amount of \$100,000 with interest rate of 4.75% at Mutual Savings in Leavenworth. Don Kirby made a motion to approve purchase of a second 6-month CD, seconded by Nicole Davis. Motion passed unanimously.
- b. Manager Armstrong provided spreadsheets of usage and minimum charges as well as a spreadsheet for Operations.
- c. Manager Armstrong provided her mileage sheet for April/May 2023. Don Kirby motioned to approve the mileage reimbursement, seconded by Erick Lowe. Motion passed unanimously.
- d. Manager Armstrong reported that RWD6 has requested supply support to get water to the Peruvian Connection during the upcoming K-16 highway closure. Operator Wrosch demonstrated to the board the ease of supplying and metering the water for this request. RWD6 will pay for the water usage. A motion was made by Nicole Davis to approve temporary water support to RWD6 during the K-16 Highway project. Motion was seconded by Don Kirby. Motion passed unanimously.
- e. Manager Armstrong updated the board on the timeline on our pending SRF loan.
- f. Chris Donnelly approached manager Armstrong about the possibility of LVRWD9 trading 3 acres of his adjoining parcel for our three acres south of wells 3 and 5. The board opted to pass on this offer.
- g. Manager Armstrong reported she had received the final plat on Mitchell Road and that we would need to respond to Leavenworth County Planning and Zoning. A motion was made by Erick Lowe to grant Karen Armstrong the authority to respond on behalf of the board

regarding this final plat. Motion was seconded by Jim Armstrong. Motion passed unanimously.

- h. Manager Armstrong referred the board back to the proposal Michael Graveman presented during the public comment section of the meeting. After some discussion the board asked manager Armstrong to request a projected cost from Mr. Graveman for purchase of the north end of his parcel.

## **7. Application for transfer of service**

Deborah Palmer to Jim Holmgren at 19747 199<sup>th</sup> Street, Tonganoxie, Ks

Anna Clary to Robbin Hafen 22450 Hatchell Road, Tonganoxie, Ks.

Motion was made by Jim Armstrong to accept the transfer, seconded by Erick Lowe. Motion passed unanimously.

## **8. New Application for service**

Dan Lynch requested we switch a previously paid application fee and benefit unit from Highland Ranch lot 8 to Highland Ranch lot 5. Approved.

## **9. Authorization of payment of bills**

A motion was made by Ed Mullins to authorize payment of current bills, seconded by Kim Buchanan. Motion passed unanimously.

## **10. Board member terms**

No change

## **11. Adjournment**

Motion was made to adjourn meeting by Jim Armstrong, seconded by Ed Mullins. Motion passed unanimously. Meeting adjourned at 2047 hours.

Respectfully submitted

Kim Buchanan, Secretary