

Rural Water District #9
Board of Directors Meeting
Leavenworth County, Kansas
March 21, 2023

The monthly meeting of Rural Water District #9 was held on Tuesday March 21, 2023 at the District office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

MEMBERS PRESENT: Craig Lohman, Kim Buchanan, Jim Armstrong, Don Kirby, Ed Mullins

Manager Karen Armstrong, Operator Wayne Wrosch

MEMBERS ABSENT: Erick Lowe, Jamie Moore

PUBLIC PRESENT: Nicole Davis

A quorum was established.

The meeting was called to order by Chairman Craig Lohman at 1834 hours.

1. Minutes

A motion was made by Jim Armstrong to approve the minutes of the February 21, 2023 regular monthly meeting as well as the minutes from the Board Members Installation meeting. Motion was seconded by Don Kirby. Motion passed unanimously.

2. Public Opportunity None

3. Board Members items to add to the agenda

Board member Jamie Moore submitted his resignation notice effective immediately. Current Benefit Unit owner Nicole Davis announced her interest in becoming a Board member. Don Kirby made a motion to accept the resignation of Jamie Moore and the appointment of Nicole Davis to the Board. Motion was seconded by Jim Armstrong. Motion passed unanimously.

Ed Mullins asked if our current bank was insured and stable with the recent banking failures in California. Karen Armstrong reported our accounts are insured and secured since moving our assets to the Seneca, Kansas branch of Community National Bank

Ed Mullins once again requested we consider taking out a 6 month or 1 year CD since percentage rates were currently up to 4% or slightly more. All board members agreed this would be a good time to make this move and requested Karen Armstrong to check with our local banks for the best return on our CD investment and gave her the go ahead to do so.

4. Treasurer's Report- Karen Armstrong

Manager Armstrong provided a review of Aged Accounts Receivables.

A motion to approve the Treasurer's report with accounts receivable and profit/loss statement as presented was made by Kim Buchanan, seconded by Ed Mullins. Motion passed unanimously.

5. Operator's Report- Wayne Wrosch

- a. Wayne presented the February 2023 Water report.
- b. Wayne reported he has been marking water lines for Northern Pipeline for gas service lines to be moved as well as Midco putting in underground lines for internet service, repairing a couple of leaks and installing Porter's meter as well.

6. Manager's Report- Karen Armstrong

- a. Manager Armstrong provided spreadsheets of usage and minimum charges.
- b. Manager Armstrong provided her mileage sheet for Feb/Mar 2023. After review Don Kirby motioned to approve the mileage reimbursement, seconded by Ed Mullins. Motion passed unanimously.
- c. Manager Armstrong shared a copy of the Auditors representation letter, LVCORWD#9 remains in compliance.
- d. Manager Armstrong shared a letter from the City of Tonganoxie regarding potential rezoning of property adjacent to property owned by the water district.
- e. Manager Armstrong shared with the board how PSN (online payment system) was affected by the failure of the Silicone Valley Bank in California. Online payments were delayed by two days.
- f. Manager Armstrong reported on ongoing issues with staff at Community National Bank. Karen Armstrong will look in to the possibility of an alternate local bank.

- g. Manager Armstrong reported that Louis Funk, engineer with Bartlett and West is still awaiting answers regarding the potential Digester on 251st and Fairmount Rd
- h. Manager Armstrong reports working with Louis and Todd regarding a letter received from Leavenworth County Counselor David Van Parys on the 235th Street project.
- i. Manager Armstrong shared an email received from the 5th District Leavenworth County Commissioner Mike Stieben regarding projected costs to run pipeline to the Whiskey Ridge Event Center at 19051 Tonganoxie Road.

7. Application for transfer of service

David Kinzie to Dakota and Samantha Wilson, 21928 Kissinger Road. Motion was made by Jim Armstrong to accept the transfer, seconded by Nicole Davis. Motion passed unanimously.

8. New Application for service

Nothing new

9. Authorization of payment of bills

A motion was made by Don Kirby to authorize payment of current bills, seconded by Nicole Davis. Motion passed unanimously.

10. Board member terms

The board accepted the resignation of Jamie Moore and the appointment of Nicole Davis to fulfill his term. Term expires February 2026

11. Adjournment

Motion was made to adjourn meeting by Jim Armstrong, seconded by Don Kirby. Motion passed unanimously. Meeting adjourned at 1906 hours.

Respectfully submitted

Kim Buchanan, Secretary