

Rural Water District #9
Board of Directors Meeting
Leavenworth County, Kansas
November 15, 2022

The monthly meeting of Rural Water District #9 was held on Tuesday November 15, 2022 at the District office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

MEMBERS PRESENT: Craig Lohman, Eric Lowe, Kim Buchanan, Jim Armstrong, Jamie Moore, Don Kirby, Ed Mullins

Manager Karen Armstrong and Operator Wayne Wrosch

MEMBERS ABSENT: None

A quorum was established.

The meeting was called to order by Chairman at 1830 Craig Lohman at 1830 hours.

1. Minutes

A motion was made by Jim Armstrong to approve the minutes of the October 18, 2022 regular monthly meeting. Motion was seconded by Don Kirby. Motion passed unanimously.

2. Public Opportunity

None

3. Board Members items to add to the agenda

Manager Armstrong presented the Board members with rough drafts of the LVRWD9 Developer/Development Policy and the LVRWD9 Development Policy to review. After the Board reviewed the Developer/Development Policy, some verbiage edits were requested before approval. The LVRWD9 Development Policy was tabled for further review.

Manager Armstrong reported on the Insta-Valve 250 seminar in which she and Operator Wayne Wrosch took part. This valve system is designed for much bigger lines than we have in LVRWD9. The system is expensive and

labor and time intensive. Quickly determined this system was of no benefit to our district.

4. Treasurer's Report- Karen Armstrong

Manager Armstrong provided a review of Aged Accounts Receivables.

A motion to approve the Treasurer's report with accounts receivable and profit/loss statement as presented was made by Jim Armstrong, seconded by Ed Mullins. Motion passed unanimously.

5. Operator's Report- Wayne Wrosch

- a. Wayne presented the October 2022 Water report
- b. Wayne reported the recent repair of a leak on the 10" Suburban Water Line on US Highway 24-40. He also reported he treated Well #3 with hydrochloric acid to clean up the pump on 10-24-22. Two other leaks were repaired on K-16 Highway and 207th Street. New Metron meters were installed at the C/W and Booster Station.

6. Manager's Report- Karen Armstrong

- a. Manager K Armstrong reported that we supplied 1" PVC to Bill Murr and installed a non-set meter.
- b. Provided the Board with a spreadsheet of usage and minimum charges.
- c. Manager Armstrong provided Board members with a spreadsheet of Water Rates from 2019 to present. The Board determined the Minimum rate for 2023 will increase to \$27.85 and to \$30.00 by 2024. The Board also determined the rate per 1,000 gallon will increase to .738 in 2023 and .850 by 2024. Ed Mullins motioned to approve the 2023 and 2024 rates, seconded by Don Kirby. Motion passed unanimously.
- d. Manager Armstrong provided the Board with her mileage spreadsheet for the period of Oct 19, 2022 thru Nov 15, 2022. Don Kirby motioned to approve the mileage reimbursement. Seconded by Ed Mullins. Motion approved unanimously.

- e. Karen provided proof of publication of Notice of Public Hearing on December 20, 2022.
- f. Manager Armstrong provided Board members with a copy of the agreement with Acord Cox and Scott LLC to perform an audit of our business for 2022 to be signed. Jamie Moore motioned to approve Manager Armstrong to sign the agreement, seconded by Eric Lowe. Motion passed unanimously.
- g. Karen shared a copy of SUP Request for Whiskey Ridge Event Center by the County Planning and Zoning office with fire flow questions. Deferred issue to Tonganoxie Township Fire Chief Tim Smith.
- h. Manager Armstrong continues to gather information to be submitted with our loan application.

7. Application for transfer of service

Thomas Steinkirchner to Dana Hitchcock 21874 Parallel Road

A motion to approve application for transfer of service was made by Jim Armstrong, seconded by Don Kirby. Motion passed unanimously.

8. Application for new services

None

9. Payment of bills

A motion to authorize payment of bills as presented was made by Jamie Moore, seconded by Eric Lowe. Motion passed unanimously.

10. Adjournment

A motion to adjourn was made by Jim Armstrong, seconded by Ed Mullins. Motion passed unanimously and the meeting was adjourned at 2031 hours.

Respectfully submitted

Kim Buchanan, Secretary