

**Rural Water District #9**  
**Board of Directors Meeting**  
**Leavenworth County, KS**

**October 18, 2022**

The monthly meeting of Rural Water District #9 was held on Tuesday, October 18, 2022, at the District Office 20551 Parallel Rd. Tonganoxie, KS. 66086.

**MEMBERS PRESENT:** Craig Lohman, Jim Armstrong, Ed Mullins, Jamie Moore, and Don Kirby: and Manager Karen Armstrong and Operator Wayn Wrosch. Also present was Louis Funk - Engineer

**MEMBERS ABSENT:** Kim Buchanon and Erick Lowe

A quorum was established.

The meeting was called to order by Chairman C. Lohman at 1831.

**1. Minutes**

A motion to approve the minutes from September 20, 2022, was made by Kirby, seconded by J. Armstrong. Motion Passed unanimously.

**2. Public Opportunity**

None

**3. Louis Funk – Engineer**

Louis presented the information about Bartlett & West agreement between LVRWD9 and Bartlett & West. Louis answered questions about scope of duty, cost of duty and explained what those duties entail. A motion to have Manger Armstrong sign the agreement was made by Moore, seconded by Kirby. Motion Passed unanimously.

Louis also presented the Pre-Application for the SRF 30-year loan that was already submitted also he presented the information needed to submit the final application. Louis stated that a public hearing notice needs to be published in the local newspaper. Louis stated that he will be working with Manager Armstrong to gather any and all other information needed to be able to submit the application for the loan.

Louis had an updated CIP plan with him and highlighted some of the information.

**4. Board Members items to add to the agenda**

Manager Armstrong did not present a Developer or Development Policy. She stated that it would take more time to come up with a rough draft. Manager Armstrong will present a list of items to be put on the policies at the next scheduled meeting. Mullins stated that a lawyer does not have to be involved in helping with such a draft. Board agreed. Manager Armstrong will present a rough draft at next meeting.

## **5. Treasurer's Report**

A motion to approve the Treasurer's report and profit and loss statement as presented was made by J. Armstrong, seconded by Kirby. Motion passed unanimously.

It was noted that Mullins-Treasurer would like to see a cost comparison at the next meeting between the Budget and Profit & Loss statement. Manager Armstrong acknowledged that she would present the comparison at the next scheduled meeting.

## **6. Operator's Report by Wayne Wrosch**

- a. September's Water Report was presented.
- b. Discuss of how lowering the 10" line on 24-40 went. It included the discuss of rock being hit and having to remove the rock from the job site. The invoice was higher than original estimate due to hitting rock.
- c. It was discussed that Wayne used Hydrochloric acid to clean Well #2 and Well #5. When cleaning Well #5 the motor failed, and Alexander Pump Service had to come out and fix the issue.
- d. Wayne explained that the pump #1 at the Wholesale building was leaking and KII Machine fixed the issue.
- e.

## **7. Manager's Report**

- a. Manager Armstrong presented Jan/Sept. spreadsheet depicting breakout of customer charges by minimum usage and water usage amount.
- b. A motion to approve Manager Armstrong's reimbursement for mileage for Sept. /Oct. 2022 was made by Kirby, seconded by Mullins. Motion passed unanimously.
- c. Manager Armstrong presented to the board a response sent by Todd Luckman (attorney) to Greg Ward via email responding to his inquiry and monies offer of annexation of his property on Hatchell Rd.
- d. Manager Armstrong presented an email from Planning and Zoning of a Preliminary and Final Plat for Rambling Rose on Mitchell Rd. and her response to them.
- e. Manager Armstrong presented and email from Planning and Zoning of a Rezoning request from Harris at 21420 203<sup>rd</sup>St. Tonganoxie, Ks. and her response to them.
- f. Manager Armstrong, Operator Wrosch and Louis-Engineer presented to the Board what information they found out when they went to a meeting on October 11, 2022, about Lead and Copper. Also discussed was what that means to the work load and what is required to fill out the state spreadsheet and the deadline of October 2024.
- g. Manager Armstrong and Operator Wrosch let the Board know that a Not Set Meter of Bill Murr was installed on 243<sup>rd</sup> St. on Bill Murr's property October 17, 2022.

- h. Manager Armstrong and Operator Wrosch had a question to the Board about property bought by Bill Murr and if he were to sell the house could there be discuss of an agreement to allow them to utilize the meter that is on the property, but it serves the house from 251<sup>st</sup> and not off Dempsey which is where the house is located. The board wants to further discuss the issue.
- i. Manager Armstrong discussed the possibility that Dan Lynch might want to remove a meter off his property on 207<sup>th</sup> street and move it to another piece of his property elsewhere. Board wants to discuss this issue further.

**8. Application for transfer of service**

Brad Klepper to Keleigh Lanning 22248 McIntyre Rd. Leavenworth, KS.

Jason Thomas to Ryan Rodenburg 22005 207<sup>th</sup> St. Tonganoxie, KS.

A motion to approve applications for transfer of service was made by J. Armstrong, seconded by Kirby. Motion passed unanimously.

**9. Application for new service**

None

**10. Payment of bills**

A motion to authorize payment of bills as presented was made by Moore,  
Seconded by Mullins. Motion passed unanimously.

**11. Adjourn**

A motion to adjourn was made by J. Armstrong, seconded by Kirby. Motion passed unanimously and meeting was adjourned at 2035.

Respectfully Submitted

Karen Armstrong, District Manager