

**Rural Water District #9
Board of Directors Meeting
Leavenworth County, KS**

May 17, 2022

The monthly meeting of Rural Water District #9 was held on Tuesday, May 17, 2022, at the District Office.

Members present: Craig Lohman, Karol Lohman, Don Kirby, Jim Armstrong, Ed Mullins, Inge White, Jamie Moore; Manager Karen Armstrong, Operator Javier Trujillo.

Members absent: None.

A quorum was established.

The meeting was called to order by Chairman C. Lohman at 1835.

1. Minutes

A motion to approve the minutes of the April 19, 2022 meeting was made by J. Armstrong, seconded by Kirby. Motion passed unanimously.

2. Public Opportunity

None

3. Board Members items to add to the agenda

Ed Mullins provided a spreadsheet depicting water produced and his projections of anticipated water volumes based on different assumptions. He suggested that engineer be contacted to re-evaluate engineer's projections. Manager Armstrong will also contact Suburban re: rates. Ed Mullins also recommended that a meeting with USDA local representative be scheduled to discuss steps needed to secure funding for capital plan.

4. Treasurer's Report

A Motion to approve the Treasurer's report and profit and loss statement as presented was made by J. Armstrong, seconded by K. Lohman. Motion passed unanimously.

5. Operator's Report by Javier Trujillo

- a. Javier presented the April Water Report.
- b. Well #1 is still down.
- c. Well #1 is scheduled for new pump and motor.
- d. Well #2 is still leaking; will determine how to proceed.

6. Manager's Report

- a. Manager Armstrong reminded board members of the Special Board Meeting to elect/re-elect four board members, scheduled for Thursday, May 19, 2022 at 6:30 pm at the District Office. Notifications to all RWD 9 customers have been sent.
- b. Due to a rate increase by Suburban, RWD 9 will increase customers' water volume charge by 1% effective July 1, 2022. This will not affect minimum charge. A motion to approve the increase was made by Mullins, seconded by Kirby. Motion passed unanimously. Notification of increase will be on customers' next billing statement.
- c. Signature cards for bank safe deposit box were signed by Chairman Lohman and Treasurer Mullins.
- d. Manager Armstrong presented a spreadsheet depicting April/May 2022 breakout of customer charges by minimum usage and water usage amount.
- e. A motion to approve Manager Armstrong's reimbursement for mileage for April/May 2022 was made by Kirby, seconded by K. Lohman. Motion passed unanimously.
- f. Manager Armstrong presented a bound Auditors' final audit report to each board member.
- g. A motion to approve EMC insurance renewal was made by Mullins, seconded by J. Armstrong. Motion passed unanimously. Manager Armstrong will ask EMC Insurance representative to attend next board meeting to explain insurance coverages, premiums, deductibles.
- h. Two bids were received for tower inspection and cleaning. A motion to accept Midco Diving and Marine Services bid for \$7,890 was made by Moore, seconded by Kirby. Motion passed unanimously.
- i. Manager Armstrong also received a proposal to pressure wash Tower 1. This item was tabled.
- j. There was no response to our counteroffer re: Wells on Mills property.
- k. Manager Armstrong informed board members that Lynch has purchased, and is planning to develop, land north of Porter property, between 207th and Tonganoxie Drive. 15 lots were presented to the County, and will have to go through Planning and Zoning before being developed. Daniels Excavating provided a preliminary cost estimate for line extension of \$45,816.
- l. A farewell dinner for Operator Wayne Wrosch, who will be leaving for military deployment, will be held at the District office on Tuesday, June 7, 2022 at 1830.

7. Applications for transfer of service

Edward Teets to Daniel Roethler, 19797 Parallel Rd, Tonganoxie
PatDonCo to Orison LLC, 207th and Tonganoxie Dr, Tonganoxie
Joey Wenger to Patrick Morey, 21520 259th St, McLouth
Kara Bennett to Garrett Palmer, next to 21550 259th St, McLouth

A motion to approve the applications for transfer of service was made by K. Lohman, seconded by Kirby. Motion passed unanimously.

8. Applications for new service

Andrew Bender, 25722 Garrett Rd, McLouth
Mark Burnett, 21736 McLouth Rd, McLouth

A motion to approve applications for new service was made by Kirby, seconded by K. Lohman. Motion passed unanimously.

9. Payment of bills

A motion to authorize payment of bills as presented was made by Kirby, seconded by Mullins. Motion passed unanimously.

10. Adjourn

A motion to adjourn was made by Kirby, seconded by J. Armstrong. Motion passed unanimously and meeting was adjourned at 2022.

Respectfully Submitted,

Inge White, Secretary