

Rural Water District #9
Board of Directors Meeting
Leavenworth County, Kansas
August 15, 2023

The monthly meeting of Rural Water District #9 was held on Tuesday August 15, 2023 at the District office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

MEMBERS PRESENT: Craig Lohman, Kim Buchanan, Don Kirby, Jim Armstrong, Nicole Davis, Erick Lowe

Manager Karen Armstrong, Operator Wayne Wrosch

MEMBERS ABSENT: Ed Mullins

PUBLIC PRESENT: None

A quorum was established.

The meeting was called to order by Chairman Craig Lohman at 1834 hours.

1. Minutes

A motion was made by Jim Armstrong to approve the minutes of the July 18, 2023 regular monthly meeting. Motion was seconded by Kim Buchanan. Motion passed unanimously.

2. Public Opportunity

Tim Smith, Tonganoxie Township Fire Chief did not show for the meeting

Bradlee Loughry did not show for meeting. Manager Armstrong explained she had been in contact with Mr. Loughry regarding his purchase of the property at 25479 Dempsey Road from Bill Murr on February 6, 2023. It came to the attention of the water district that the water needs were currently being served from a benefit unit owned by Bill Murr from an adjacent parcel. In accordance with Article 6 Section 4 of the Bylaws, Rules & Regulations of Rural Water District #9 Benefit Units shall follow the title of the land. No transfer in ownership of a Benefit Unit shall be permitted without approval of the Board. Mr. Murr does not wish to transfer his existing Benefit Unit as he waters cattle on this parcel of land. Currently there is no service line near

25479 Dempsey Road. Manager Armstrong reported to the board the cost estimate for a line extension, Benefit Unit meter and labor to provide service to this residence. Nicole Davis motioned to have the District's attorney submit a letter to the property owner on our behalf. Motion was seconded by Erick Lowe. Motion approved unanimously. Attorney Todd Luckman will be drafting a letter to Mr. Loughry outlining the district's position and is giving the property owner 30 days to make a decision as to desire to obtain water from RWD9 or if he will re-activate the water well currently located on this property.

3. Board Members items to add to the agenda

Ed Mullins provided a sample letter from Derby Kansas outlining a proposal for annexation price should the district need for future use.

4. Treasurer's Report- Karen Armstrong

Manager Armstrong provided a review of Aged Accounts Receivables.

A motion to approve the Treasurer's report with accounts receivable and profit/loss statement as presented was made by Kim Buchanan, seconded by Jim Armstrong. Motion passed unanimously.

5. Operator's Report- Wayne Wrosch

- a. Wayne presented the Water report (done by billing cycle and the Operations Spreadsheet (done monthly)
- b. Wayne reported that he had replaced a valve at Green Rd & 219th and installed a new meter on Mitchell
- c. Repair to two leaks. One at 243rd & Hollingsworth and the other was at a pasture meter on Mc Intyre Rd.
- d. Wayne reported that Don Kirby was going to fix the leak at the booster on 08-16-23
- e. Wayne attended wastewater class

6. Manager's Report- Karen Armstrong

- a. Manager Armstrong provided a spreadsheet of usage and minimum charges only/operations.
- b. Manager Armstrong provided her monthly mileage report for July/August 2023. A motion was made by Erick Lowe to approve mileage reimbursement. Nicole Davis seconded. Motion passed unanimously.

- c. Manager Armstrong reported we received requests from Leavenworth County Planning & Zoning for response to one temporary special use permit and one special use permit for Whiskey Ridge Event Center. Nicole Davis made a motion to approve manager Armstrong to respond to both special use permits. Jim Armstrong seconded the motion. Motion approved unanimously.
- d. Manager Armstrong reported that our water usage rate increased from .738 to .765
- e. Manager Armstrong reported that attorney Todd Luckman sent a response letter to Leavenworth County Counselor David Van Parys declining \$60,000 for the 235th Street project on August 2, 2023
- f. Manager Armstrong brought a potential issue to the board regarding the Myers property at 22849 Garrett Road which is for sale because the original parcel had been split into three residential parcels, however all three meters that service the three separate properties are all located on Myers parcel at 22849 Garrett. The board asked if the meters were in the right of way. Karen will research and get back to us at the September meeting.
- g. Manager Armstrong reported we received a \$99 refund from Starlink.

7. Application for transfer of service

- Robert Alterman to Megan Case 23151 207th Street, Tonganoxie, Ks.
- Larry Black to Gina & Eric Brumet 20506 195th Street, Tonganoxie, Ks.

Erick Lowe motioned to approve this transfer of service application, seconded by Nicole Davis. Motion passed unanimously.

8. New Application for service

- Jacky & Jen Morrow 20353 Mitchel Rd, Tonganoxie, Kansas
- Richard K Allen-Atchison 23394 235th St, Leavenworth, Kansas
- Scott Thompson 6962 Wildhorse Rd, Mc Louth, Kansas
- Highland Ranch Lot 15 on Tonganoxie Drive

A motion was made Nicole Davis to approve the new applications. Seconded by Erick Lowe. Motion passed unanimously.

9. Authorization of payment of bills

A motion was made by Jim Armstrong approving payment of current bills, seconded by Don Kirby. Motion passed unanimously.

10. Board member terms

No change

11. Adjournment

Motion was made to adjourn meeting by Jim Armstrong, seconded by Erick Lowe. Motion passed unanimously. Meeting adjourned at 1958 hours.

Respectfully submitted

Kim Buchanan, Secretary