

Rural Water District #9
Board of Directors Meeting
Leavenworth County, Kansas
April 15, 2025

The monthly meeting of Rural Water District #9 was held on Tuesday April 15, 2025 at the District office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

MEMBERS PRESENT: Craig Lohman, Nicole Davis, Kim Buchanan, Byron McFee, Jim Armstrong,

Manager Karen Armstrong; Operator Wayne Wrosch; Operator Andy Grosko; Louis Funk Engineer

MEMBERS ABSENT: Rich Pettibon, Don Kirby

PUBLIC PRESENT: Jon Chambers, Lynn Paul, Brant Daniels, Cory Criqui, Dave Workman

A quorum was established.

The meeting was called to order by Craig Lohman-Chairman at 1831 hours.

1. Minutes

A motion was made by Jim Armstrong to approve the minutes from the regular monthly meeting held on March 18, 2025. Motion was seconded by Byron McFee, motion passed unanimously 4-0.

2. Public Opportunity

Dave Workman- still unsatisfied with the finish work on his property from the 235th Street project. Mr. Workman questioned the type of grass seed and its percentages that was used on his property. Property owner presented pictures to the board of incomplete growth and bare areas on his property as well as his brothers and his neighbors the Gonser's. Manager Armstrong said Mr. Gonser called in his concerns to the office as well. After board member discussion it was agreed we would go back and re-seed once more. Contractor Brant Daniels was also in attendance told board members he

would go back now and do a quick over seed and then again in the fall when it is more conducive to new growth.

Kim Buchanan made a motion to go into executive to discuss concerns from a district benefit holder. Jim Armstrong seconded the motion. Motion passed unanimously 4-0. Jon Chambers and Louis Funk were asked to remain with the board. Executive session began at 1850 hours and ended at 1918 hours. The regular meeting resumed as soon as everyone returned.

3. Board Member Resignation

New board member Rich Pettibon contacted office manager Karen Armstrong and said he regretted he would need to resign his position on Leavenworth Rural Water 9's board due to family circumstances. Manager Armstrong approached Cory Criqui to see if he would be interested in becoming an interim board member to fulfill the remainder of Rich Pettibon's term and he agreed. Kim Buchanan made a motion to accept Cory Criqui as the interim replacement for Rich Pettibon. Jim Armstrong seconded the motion. Motion passed unanimously 4-0.

4. Louis Funk, Engineer with Barlett & West

Louis Funk presented the board with Notice of Award and formal Contracts with the Capital Improvement Plan (CIP) subcontractors Daniels, M-Con and Rieschick. Nicole Davis made a motion to sign all 3 contracts for the CIP projects. Kim Buchanan seconded the motion. Motion passed 5-0.

5. Board Members items to add to the agenda

None

6. Treasurer's Report- Karen Armstrong

Manager Armstrong provided a review of Accounts Receivables/Profit & Loss report.

Manager Armstrong advised the board that our \$50,000 one-year CD at Mutual Savings was coming due April 30, 2025. Karen asked the board if they wanted to reinvest in another CD or cash out. After discussion the board decided to reinvest in another CD. Nicole Davis made a motion to find the best rate offer and take the \$50,000 plus all interest and reinvest for another term. Byron McFee seconded the motion. Motion passed unanimously 5-0.

A motion to approve the Treasurer's report with accounts receivable and profit/loss statement as presented was made by Kim Buchanan, seconded by Jim Armstrong. Motion passed unanimously 5-0.

7. Operator's Report- Wayne Wrosch

- a. Wayne presented the monthly operations spreadsheet.
- b. Fixed the electrical outlet at the clearwell.
- c. Wrote out a detailed list of where all valves are located in the district.
- d. Completion of Baldock's line extension on 193rd

8. Manager's Report- Karen Armstrong

- a. Manager Armstrong presented her monthly mileage report for March/April 2025. Nicole Davis made a motion to approve the mileage reimbursement. Kim Buchanan seconded the motion. Motion passed 4-0 with Jim Armstrong abstaining from the vote.
- b. Discussion and action regarding a \$50,000 CD coming due took place under the Treasurer's report.
- c. Karen presented board members with current rate data and CIP projections for what rates need to be annually to pay back the loan. After discussion Jim Armstrong made a motion to increase the monthly minimum to \$30.00 starting June 2025. Nicole Davis seconded the motion. Motion passed unanimously 5-0.
- d. Manager Armstrong gave the previously compiled list of improvements to district contractor Brant Daniels. Awaiting his estimates on each project.

9. Application for transfer of service

- Land Home Financial to A-Team Realty (HUD) at 23160 235th St, Leavenworth, KS 66048
- Ryan McGrath to Archangel LLC at K-16 Highway and Donahoo Rd. the benefit unit was paid for but not installed.

Byron McFee motioned to approve the applications for transfer of service, Jim Armstrong seconded. Motion passed unanimously 5-0.

10. New Applications for service

- None

11. Authorization of payment of bills

A motion was made by Kim Buchanan for payment of current bills. Seconded by Jim Armstrong. Motion passed unanimously 5-0.

12. Board member terms

With the resignation of Rich Pettibon, Cory Criqui was named replacement board member to fulfill Pettibon's remaining term.

13. Adjournment

Motion was made to adjourn meeting by Jim Armstrong, seconded by Nicole Davis. Motion passed unanimously 5-0. Meeting adjourned at 2031 hours.

Respectfully submitted

Kim Buchanan, Secretary