

Rural Water District #9
Board of Directors Meeting
Leavenworth County, Kansas
February 21, 2023

The monthly meeting of Rural Water District #9 was held on Tuesday February 21, 2023 at the District office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

MEMBERS PRESENT: Erick Lowe, Kim Buchanan, Jim Armstrong, Don Kirby, Ed Mullins

Manager Karen Armstrong, Operator Wayne Wrosch, Louis Funk, Engineer Bartlett & West

MEMBERS ABSENT: Craig Lohman, Jamie Moore

PUBLIC PRESENT: Stacy Myers, John & Nancy Smith, Peter & Patricia Novosel, Douglas & Patricia Woodhead, Leo Shoemaker, Steven Vernon, Matthew & Jenny Kessler, Michael Bogart

A quorum was established.

The meeting was called to order by Vice Chairman Don Kirby at 1828 hours.

1. Minutes

A motion was made by Jim Armstrong to approve the minutes of the January 17, 2023 regular monthly meeting. Motion was seconded by Erick Lowe. Motion passed unanimously.

2. Public Opportunity

Several non-district community members attended the meeting to ask questions regarding water rights for the districts plan to drill 2 new wells and voice opinions on the aquifer. Louis Funk, engineer with Bartlett & West answered all questions. Community members were satisfied with our response.

3. Board Members items to add to the agenda

Board member Ed Mullins asked about our ability to track leaks. We currently link data to a GIS map provided by Louis Funk, engineer with Bartlett and West.

Manager Armstrong reported she has set up a spreadsheet to track payments to sub-contractors for the Capital Improvement Plan (CIP). The Board decided to re-table the Development Investment policy and revisit the subject after receiving the SRF loan.

Spreadsheets have been set up and are tracking progress on maintenance and routine jobs.

4. Treasurer's Report- Karen Armstrong

Manager Armstrong provided a review of Aged Accounts Receivables.

A motion to approve the Treasurer's report with accounts receivable and profit/loss statement as presented was made by Jim Armstrong, seconded by Kim Buchanan. Motion passed unanimously.

5. Operator's Report- Wayne Wrosch

- a. Wayne presented the January 2023 Water report along with explaining how we are getting readings.
- b. Wayne reported he has been kept very busy marking water lines for gas service lines to be moved as well as Midco putting in underground lines for internet service. Ed Mullins suggested we consider adding an administrative fee for Pass-Thru.

6. Manager's Report- Karen Armstrong

- a. Manager Armstrong provided spreadsheets of usage and minimum charges.
- b. Manager Armstrong provided her mileage sheet for Jan 2023/ Feb 2023. After review Ed Mullins motioned to approve the mileage reimbursement, seconded by Kim Buchanan. Motion passed unanimously.
- c. Manager Armstrong reported the district had successfully gained easement from the Porters on the east side of their property.

- d. Manager Armstrong reported that Bill Murr had inquired about the district's ability to provide a suitable amount of water if he should decide to install a digester on his property at 251st and Fairmount Rd. Subject is tabled until further information is acquired.
- e. Manager Armstrong reported the district continues to work with Louis Funk, engineer with Bartlett & West on the 235th Street and Tonganoxie Drive projects.

7. Application for transfer of service

Robert Hatfield to Jo & Jim Fitzpatrick at 20348 219th Street. Motion was made by Jim Armstrong to accept the transfer, seconded by Ed Mullins. Motion passed unanimously.

8. New Application for service

Three new applications for service were requested by Dennis Mills at Highland Ranch Lots 1-2-8. Motion was made by Ed Mullins to approve the new applications, seconded by Kim Buchanan. Motion passed unanimously.

9. Authorization of payment of bills

A motion was made by Kim Buchanan to authorize payment of current bills, seconded by Ed Mullins. Motion passed unanimously.

10. Board member terms

Two current board members terms are set to expire in February 2023, both are eligible to renew their terms.

11. Adjournment

Motion was made to adjourn meeting by Erick Lowe, seconded by Jim Armstrong. Motion passed unanimously. Meeting adjourned at 1916 hours.

Respectfully submitted

Kim Buchanan, Secretary