

Rural Water District #9
Board of Directors Meeting
Leavenworth County, Kansas
February 18, 2025

The monthly meeting of Rural Water District #9 was held on Tuesday February 18, 2024 at the District office located at 20551 Parallel Road, Tonganoxie, Kansas 66086.

MEMBERS PRESENT: Kim Buchanan, Jim Armstrong, Craig Lohman, Byron McFee, Nicole Davis, Don Kirby

Manager Karen Armstrong; Operator Wayne Wrosch; Operator in training Andy Grosko

MEMBERS ABSENT: Erick Lowe

PUBLIC PRESENT: Richard Pettibon, Mark Buchanan, Chris Guthrie, Frank Hurla, Angela Moore, Jamie Moore, Brant Daniels

A quorum was established.

The meeting was called to order by Craig Lohman-Chairman at 1830 hours.

1. Minutes

A motion was made by Jim Armstrong to approve the minutes from the Regular monthly meeting held on January 21, 2024. Motion was seconded by Byron Mc Fee, motion passed unanimously 5-0.

2. Public Opportunity

None

- 3. Louis Funk, Bartlett & West Engineer-** Update on Capital Improvement Plan (CIP). Due to inclement weather conditions Louis Funk was available to the Board for questions by phone. The board did not see the need to contact him. Office manager Karen Armstrong presented the recommended bids for the three CIP district projects.

Project 1: 219th Street

Hettinger (South Missouri)

Bid \$1,161,600

Daniels Excavating (McLouth, Ks)	Bid \$900,000
MCON (Wathena, Ks)	Bid \$924,107.50

After discussion by board members, Don Kirby motioned to approve the bid by local contractor Daniels Excavating, Jim Armstrong seconded the motion. Motion approved unanimously 5-0

Project 2- 199th Street

Hettinger (South Missouri)	Bid \$476,050
Erhart (Hoyt, Ks)	Bid \$279,927
Daniels Excavating (McLouth, Ks)	Bid \$266,115
MCON (Wathena, Ks)	Bid \$193,972

After discussion by board members Nicole Davis motioned to approve the bid by MCON out of Wathena, Ks. Kim Buchanan seconded the motion. Motion passed 4-0, Byron McFee abstained due to lack of knowledge of the sub-contractor.

Project 3- Two water wells

Rieschick (Fall City, NE)	Bid \$385,787.70
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Only one recommendation was presented to the board members. After discussion Jim Armstrong motioned to approve the bid from Rieschick out of Fall City, Nebraska. Byron Mc Fee seconded the motion. Motion was approved unanimously 5-0.

4. Board Members items to add to the agenda

None

5. Treasurer's Report- Karen Armstrong

Manager Armstrong provided a review of Accounts Receivables/Profit & Loss report.

A motion to approve the Treasurer's report with accounts receivable and profit/loss statement as presented was made by Kim Buchanan, seconded by Jim Armstrong. Motion passed unanimously 5-0.

6. Operator's Report- Wayne Wrosch

- a. Wayne presented the monthly operations spreadsheet.
- b. Wayne introduced Andy Grosko to the board. Andy is the districts new operator in training.
- c. Operator Wrosch presented an improvement idea to the board which would loop service from 251st Street to Fairmount Road. The board suggested he add this idea to the list of priority improvements needed within the district and present the list to the board.

7. Manager's Report- Karen Armstrong

- a. Manager Armstrong informed the board that the mileage sheet that was approved at the January meeting was actually incomplete and she did not cut a check for the incorrect amount. She provided a corrected mileage sheet for Dec 2024/Jan 2025 along with the current mileage sheet for Jan 2025/Feb 2025. After review, Nicole Davis motioned to revoke the approved mileage reimbursement from the January meeting since it was incomplete and approve payment of both mileage reports (current and corrected), seconded by Byron Mc Fee. Motion passed 4-0, Jim Armstrong abstained.
- b. Karen informed the board the auditors preformed their annual review and would have their report ready at the March board meeting. No deficiencies found.
- c. Manager Armstrong reported that per the advice of attorney Todd Luckman that the benefit unit owned by Guy Merando is in forfeiture and is scheduled to be pulled out of service by March 15, 2025. There has been no contact with Mr. Merando in the last six months.
- d. Karen informed the board that rate increases will begin March 2025. The board asked to table this item until the March meeting.
- e. Manager Armstrong told the board she had hired Andy Grosko for the open Operator's position. He is currently training under Wayne Wrosch.

8. Application for transfer of service

Margaret Plunkett to Jeffery & Victoria Givens at 19407 218th St, Tongie, Ks
Isabel Troncoso to Noah & Miranda Hays at 20850 219th St, Tongie, Ks

Nicole Davis motioned to approve the applications for transfer of service, Jim Armstrong seconded. Motion passed unanimously 5-0.

9. New Applications for service

Edgar & Yezenia Leyva at 20275 Mitchell Rd (lot 5) Tongie, Ks

Nicole Davis motioned to approve the new application for service, seconded by Jim Armstrong. Motion passed unanimously 5-0.

10. Authorization of payment of bills

A motion was made by Kim Buchanan for payment of current bills. Seconded by Don Kirby. Motion passed 5-0.

11. Board member terms

We have three board members with terms expiring in February 2025.

Kim Buchanan, Secretary (first term)
Erick Lowe, Vice Chairman (first term)
Ed Mullins (second term) being fulfilled by Don Kirby

12. Adjournment

Motion was made to adjourn meeting by Jim Armstrong, seconded by Nicole Davis. Motion passed unanimously 5-0. Meeting adjourned at 20 hours.

Respectfully submitted

Kim Buchanan, Secretary